

Synergos Consultancy – Price Guide

At Synergos Consultancy we understand how important it is to quickly and easily find out what it will cost for any certification or accreditation you wish to obtain. This is why we have outlined below our price guide.

Our fees are designed for our clients to choose the level of service required to meet their business needs. Once we gain an understanding of your business and full requirements, one of our experienced Consultants will be able to confirm a fixed cost.

ISO Management Systems

	Standard Service	Premium Service
Project Price starts from*	£2,700	£4,500
Conduct a gap analysis	✓	✓
Development of policies/procedures	✓	✓
Chairing management review meetings	✓	✓
Carry out and document an internal audit	✓	✓
Attend Stage 1 assessment		✓
Attend Stage 2 assessment		✓

* Price excludes fees payable to the awarding body. * Price excludes VAT

SSIP

	CHAS	Safecontractor	Constructionline	Achilles
Project Price starts from*	£315	£315	£399	£399
Creating an Account	✓	✓	✓	✓
Develop and collate appropriate documentation	✓	✓	✓	✓
Complete the online questionnaire	✓	✓	✓	✓
Submit the application	✓	✓	✓	✓

* Prices quoted are for less than 5 employees and exclude fees payable to the accreditation body. If you have 5 or more employees, one of our Consultants will be able to provide appropriate costs. * Price excludes VAT

Health and Safety

	Essential	Standard	Premium
Monthly price from*	£225	£337	£450
Act as your 'Competent Person' as required by The Management of Health and Safety at Work Regulations 1999 (MHSWR).	✓	✓	✓
Access to your 'Competent Person' via phone/email during office hours (09:00 – 17:00) with a written response to queries provided within 24 hours.	✓	✓	✓
Conduct an annual Health and Safety site audit.	✓	✓	✓
Develop a 'Compliance Obligations' register where required.	✓	✓	✓
Conduct an annual audit of the 'Compliance Obligations' register.	✓	✓	✓
Conduct bi-annual Health and Safety site audits.		✓	✓
Develop/review/update Health and Safety Manual annually		✓	✓
Develop/review/update Health and Safety Policy annually.		✓	✓
Conduct quarterly Health and Safety site audits.			✓
Review/update current library of Risk Assessments and develop a risk assessment register.			✓
Conduct appropriate Risk Assessments.			✓
Review and implement where necessary a training/competency matrix and review procedures.			✓
Develop the necessary documented Safe Systems of Work (SSOW).			✓
Provide advice on specific compliance obligations e.g. Legionella and Legionnaires' disease, Control of Asbestos Regulations 2012, COSHH, Control of Noise Regulations 2005 etc.			✓
Provide templates and guidance on the completion of the following: DSE Assessment, Accident Log, PPE Log, Equipment Log, Fire Evacuation Drills, Inspection Records, etc. and provide appropriate toolbox talks			✓
SSIP Accreditation application support services.			✓

* Based on a 12-month signed contract. * Price excludes VAT

Authorised Economic Operator (AEO)

	Standard Service	Premium Service
Project Price starts from*	£3,910	£5,500
Undertake a gap analysis	✓	✓
Completion of C117	✓	✓
Completion of C118	✓	✓
Submit application to HMRC	✓	✓
Liaise with HMRC on your behalf	✓	✓
Attend certification audits		✓

*Prices exclude VAT

Additional services include

	Per Day	Per Month
Project Price starts from*		
Internal audits of any ISO system	£695	
Looking after your ISO system		£150**
GDPR compliance audits	£760	
Data Protection Officer		£75**
Review Risk Assessments library	£475	

*Prices exclude VAT ** Based upon a 12-month signed contract

If none of the above services meet your specific needs, then we are more than happy to discuss a bespoke package. Contact one of our Consultants on 01484 666160 or email info@synergosconsultancy.co.uk or webchat via our website.